



**DATA PROTECTION STATEMENT
STIFTUNG SINFONIEORCHESTER BASEL**

1. GENERAL PROVISIONS

- 1.1 The data protection statement below is intended to explain the nature, scope and purpose of collection and use of personal data by Stiftung Sinfonieorchester Basel (SOB) in the course of its business activities and in particular with reference to the services offered by SOB. The current version of SOB's General Terms and Conditions (T&C) at the time also applies.
- 1.2 SOB complies with the provisions of the Swiss Federal Law on Data Protection (DSG) and – insofar as it is applicable – with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).
- 1.3 SOB stores all personal data in electronic form on its own servers located in Switzerland. Data is only disclosed by SOB abroad where this is necessary in order to provide the service and the data protection standards of the country in question are equivalent to those in Switzerland. If the data protection provisions are not equivalent, SOB obtains the consent of the persons in question.
- 1.4 Every person has the right to access his/her personal data, to rectify incorrect data and to block and delete his/her data, insofar as this does not breach any statutory duty to retain such data and the data are not essential for performance of the contract. Visitors to www.sinfonieorchesterbasel.ch and service providers from the EU have the option to withdraw their consent and to lodge complaints.

2. PROCESSING OF PERSONAL DATA IN THE COURSE OF THE SERVICES OFFERED BY SOB

2.1 Customer data

2.1.1 Customer data are data about customers which are required by SOB in order to be able to provide a service. Generally speaking the following customer data are collected:

- First name, surname, address, telephone number, e-mail address

In the case of competitions, customer data may be obtained from third parties. In this case customers are informed appropriately about how their data are processed and consent to their data being processed by SOB. This is voluntary and clearly explained.

2.2 Use of customer data

2.2.1 SOB uses customer data for the purpose of performing the contract.

2.2.2 As a basic principle data are not passed on to third parties unless the customer consents to this, there is a statutory duty to do so or it is necessary in order to provide the service or perform the contract.

2.2.3 Customer data are only used for advertising purposes (e.g. sending promotional material about future SOB events), if the customer has additionally and expressly consented to the use of data for advertising purposes. Previously issued consent to the use of customer data for advertising purposes can be withdrawn at any time (<https://www.sinfonieorchesterbasel.ch/de/mediathek/abbestellung-print-material.html>).

2.2.4 Unless agreed otherwise in writing and unless a longer period is required by law, customer data are stored for as long as is necessary for SOB to provide its service.

2.3 Applicants' data

2.3.1 Applicants' data are data which are required by SOB for a full application and the processing thereof. The following data are usually collected:

- First name, surname, address, telephone number, e-mail address, CV, references

2.3.2 SOB uses applicants' data for the purposes of the application process. As a general rule applicants' data are not reused.

- 2.3.3 SOB receives applicants' data in electronic and analogue form. In the case of electronic data this occurs either directly or via the platform [muv.ac](http://www.muv.ac). All data received by SOB in electronic form directly are stored on its own servers located in Switzerland. SOB points out that it is not aware of how digital data are used by [muv.ac](http://www.muv.ac). Further information is set out in the data protection statement of [muv.ac](http://www.muv.ac):
<http://www.muv.ac/de/privacy-policy>

2.4 User data, cookies, Google tools, links, social plugins

- 2.4.1 User data are data which SOB requires from the user of online offers (e.g. ticketing), in order to ensure smooth access and operation. SOB collects data about every access. This data can vary depending on the service provided. In particular SOB collects user data when a person registers for e-services, i.e. generally surname, first name, address, e-mail, and every time www.sinfonieorchesterbasel.ch or one of its e-services are accessed.
- 2.4.2 User data are processed, stored and used by SOB insofar as this is necessary for the use of the e-services. When e-services are used, access (date/time) and the associated user data are recorded in a log. SOB reserves the right to review the user data at a later date if there are specific grounds for reasonably suspecting that unlawful use has occurred.
- 2.4.3 As a basic principle data are not passed on to third parties unless the customer consents to this, there is a statutory duty to do so or it is necessary in order for SOB to provide a service.
- 2.4.4 User data are stored for as long as is necessary to carry out the e-services, i.e. until the user signifies that he/she no longer wishes to use the e-services. As a general rule SOB does not keep user data about visitors to www.sinfonieorchesterbasel.ch.
- 2.4.5 Cookies and the embedding of links and third party services: third party services, such as YouTube videos, are offered within the e-services. This always assumes that these providers safeguard the users' IP addresses. SOB makes every effort to only use those services whose providers use the IP address purely for providing content. SOB does not accept any liability for the collection and handling of personal data by these third parties. Depending on the involvement of third party services, the relevant data protection provisions of the third parties are applicable.
- 2.4.6 Google Analytics:
The website www.sinfonieorchesterbasel.ch uses Google Analytics. The information

produced by means of cookies is generally stored on a Google server in the USA. Cookies can be disabled by means of an appropriate setting in the browser software. However, SOB points out that in this case it may not be possible to use all of the website's functions.

2.4.7

Social plugins:

SOB uses the social plugins of Facebook, Twitter and Instagram. SOB points out that it has no knowledge of the content of the data transferred nor of how it is used by Facebook, Twitter and Instagram. The current versions of the relevant data protection statements can be found on the following websites:

<https://www.facebook.com/policy.php>

<http://twitter.com/privacy>

<http://instagram.com/legal/privacy/>

Effective: Basle, 6 December 2017